

Jago Nari (Barguna)

Sr. Officer - Agriculture, DRR and Training

Application Deadline: **16 May 2024**

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All

Summary

Vacancy: 1

Minimum Salary: **Tk. 32000 (Monthly)**

Published: **16 Apr 2024**

Requirements

Education

- Bachelor/Master's degree in Agriculture; (Highly experienced personnel with diploma in agriculture can also apply)

Experience

- At least 3 years
- The applicants should have experience in the following business area(s):
NGO

Additional Requirements

- At least 03 years' relevant working experience in any National/International NGO
- Preference will be given to candidates having prior working experience in agriculture, DRR and Climate Justice projects
- Good community mobilizing, consultation and session facilitation skills
- Coordination and maintain liaison with communities, civil society groups and local stakeholders including related Government entities
- Familiar with bio-physical and socio-economic condition of Patuakhali or similar district.
- Ability to work in a team with good interpersonal skills.
- Ability to prioritize activities to act and decide promptly.
- Proficient in MS Office tools (Word, Excel, Power Point) and KoBo Toolbox
- Good verbal and written communication skills in local language, English and Bengali.
- Pro-active and participatory decision-making and problem-solving;
- Ability to communicate with people from different cultures and backgrounds;
- Experience in Cash for work (CFW) modality through Mobile Money Transfer (MMT) will be prioritized
- Good understanding on issues related to gender equity and protection.

Responsibilities & Context

Job summary: JAGO NARI is a non-government, nonprofit women headed organization implementing "Promoting Disaster Ready Inclusive Preparedness towards Adaptation (PRO) DRR and Training) and ensure implementation at field level according to the Detailed Implementing Plan (DIP). Note that there is a possibility of extension. Females are encouraged to apply.

Project period: Up to 30 November 2024 and might have possibility to extension based on project extension.

Reporting to: Project Manager of the project

Working Condition: Kalapara & Rangabali Upazila under Patuakhali District. She/he will visit the selected Unions under this project. Attend Project & JAGO NARI appointed training and capacity building activities.

Responsibilities:

- Will be responsible for implementation of agriculture, DRR and training related District/Upazila/union level activities. S/he will be assisted by the Sr. Officer- Preparedness, Capacity Building and Training
- S/he is responsible for ensuring technical project activities e.g. agricultural innovation, green solutions, community mobilization and capacity building on agricultural activities, DRR and Training

- Will regularly coordinate with the CARE's TC-Preparedness and Innovation to ensure agreed Work-plan implementation, generate KML documents such as developing training materials.
- Supervise the field facilitators for proper and timely implementation of the agriculture, DRR and capacity development activities.
- The Sr. Officer - Agriculture, DRR and Training will submit technical report inputs to Project Manager, support in project's M&E database regular updating and will be reportable to the Project Manager.

Coordination with other staff of the project along with JAGO NARI & CARE:

- Sr. Officer will have vertical relationship with other staff members (Program & Finance) of this project so that a team approaches works well to achieve the project objectives.
- Sr. Officer will have close communication with Project focal of CARE and JAGO NARI.

Perform other activities according to the need of projects:

- Studies on various research papers and support to new research under the project.
- Additional reports as required by project.
- Documentations of best practices/ case studies.

Risk & Responsibility:

- Sr. Officer is responsible to his duties and tasks as outlined above.
- Ensure that all ethical issues of data collection, data protection & research are adhered.
- Target group do not feel isolated, rather involving them in project cycle to get ownership.
- Quality of service deliveries remains high.
- Ensure protection mainstreaming in all activities of the project.
- Any other tasks assigned by supervisor/ management.

Skills & Expertise

- Communication
- Decision making capabilities

Compensation & Other Benefits

- As per organizational / project policy.

Employment Status

Contractual

Job Location

Patuakhali (Kalapara, Rangabali)

Read Before Apply

Note:

- JAGO NARI aims to attract and select a diverse workforce ensuring equal opportunity to everyone, irrespective of race, age, gender, HIV status, class, ethnicity, disability, local origin, etc.
- Women are particularly encouraged to apply.
- Any personal persuasion/phone-call will result in disqualification of candidature. We guarantee an interview to disabled candidates who meet the essential criteria.
- JAGO NARI has a non-negotiable policy of ZERO TOLERANCE towards discrimination, harassment and abuse. All employees are expected to abide by the Safeguarding, Gender Equality and Anti-Corruption Policy.
- Internal and external applicants shall be treated equally in the entire selection process.
- To ensure transparent processes during recruitment, internal candidates should discuss potential applications with their Line Managers to ensure endorsement of their application.
- There is no cost involved with applying for positions with JAGO NARI. Any solicitation of job application costs should be regarded as fraudulent.
- Only short-listed candidates will be called for test and interview.

Apply Procedure